

Agreement/Contract CM2404,

Renewal of Interlocal Agreement

This letter confirms the renewal of the Agreement/Contract on the terms set out below.

General information

No.	Topic	Details
1	Department	Name: Fire Rescue
2	Vendor	Name: Target Solutions/Vector Solutions
3	Agreement/Contract	Agreement/Contract title: Client Agreement for On-line EMS Training Agreement/Contract tracking number: CM2404-AR04 CM2404-AR04 Funding Account(s): 01261526-555000 (50%) & 04223522-555000 (50%) Amount: \$14,294.40

Agreement/Contract Renewal

On behalf of the Nassau County Board of County Commissioners, the Department gives notice that it wishes to exercise the option to automatically renew the term of the Agreement/Contract for one (1) year, beginning 3/1/22 and ending 2/28/23, in accordance with the terms of the Agreement/Contract.

Yours sincerely

[Signature]

2/8/2022

Department:

Date

Approved by:

[Signature]

2/18/2022

Procurement

Date

[Signature]

2/18/2022

Office of Management & Budget

Date

[Signature]

2/28/2022

County Attorney

Date

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

[Signature]

2/28/2022

Taco E. Pope, AICP, County Manager

Date



Renewal Notice

This is not an Invoice

Date 12-31-2021

Contract Name	Account Manager	Billing Frequency	Renewal Start Date
Nassau County Fire Rescue (FL)	Brittany Adams	Annual	03-01-2022

CM2404-AR2 CM2404-AR04

Quantity	Product Code	Product Name	Former Product Name	Description	Unit Price	Total
1	TSMINTFEES	Vector LMS, TargetSolutions Edition - Maintenance Fee	Formerly Maintenance Fee	Annual maintenance of Vector LMS, TargetSolutions Edition	\$195.00	\$195.00
140	TSPREMIER	Vector LMS, TargetSolutions Edition Premier Membership	Formerly TargetSolutions Premier Membership Platform	Training management for public entities and professionals	\$100.71	\$14,099.40

Grand Total: \$14,294.40

Vector Solutions is improving our customer experience by unifying all of our brands under the Vector Solutions name. [Click here](#) for more information. Please contact your Account Manager with any questions you may have.

Upon expiration of the Initial or any Renewal Term of your Client Agreement, access to the Services may remain active for thirty (30) days solely for purpose of Company's record keeping (the "Expiration Period"). Unless otherwise provided in your Client Agreement, any access to or usage of the Services following the Expiration Period shall be deemed Client's renewal of the Agreement under the same terms and conditions.

**TargetSolutions**10805 Rancho Bernardo Rd. Suite 200
San Diego, CA 92127

Sole Source Justification

Training Management | Operations and Asset Management | Workforce Management

This document serves as a sole source justification for TargetSolutions' online training management system, operations and asset management system (TargetSolutions Check It™), and workforce management system (TargetSolutions Scheduling™), which are all developed and provided solely by TargetSolutions.

Service Description

TargetSolutions' industry-leading online training, operations and workforce management system is a comprehensive suite of proprietary web-based solutions for Fire and EMS departments and is the industry's only all-in-one operational hub for the management of training, assets and employee scheduling. The unique, one-of-a-kind software features exclusive fire department software tools, including best-in-class training courses and recordkeeping applications.

Here are TargetSolutions' online training management system's key differentiators that make it stand apart in the industry:

- TargetSolutions features the industry's leading learning management system for scheduling, delivering and tracking online training courses
- TargetSolutions offers more than 500 hours of training for fire departments, including more than 250 hours of accredited EMS continuing education courses
- TargetSolutions is organizationally accredited through CAPCE, the Commission on Accreditation for Pre-Hospital Continuing Education
- In addition to EMS continuing education, TargetSolutions features NFPA 1001, NFPA 1021, NFPA 1410, NFPA 1500, as well as Occupational Safety and Health Administration (OSHA), and much more in its training catalog
- The TargetSolutions platform features unique applications for managing fire department training, recordkeeping, and compliance tasks, including:
 - Activities Builder
 - Credentials Manager
 - ISO Training Tracker
 - Community Resources
 - File Center
 - Test Builder
 - Generate Reports
 - Events Manager
- The TargetSolutions platform can be extended to *TargetSolutions Check It™* operations and asset management system for conducting inspections of equipment, apparatus and inventory

TargetSolutions Check It™ is a comprehensive solution for streamlining routine inspections and maintenance for vehicles, equipment, controlled substances, medical supplies, and other logged inventory.



Accessible via the mobile application or any web-enabled device, TargetSolutions Check It™ makes it simple to perform and track inspections, ensure assets are functioning correctly, and identify needs for repair or maintenance. TargetSolutions Check It™ is the only operations and asset management system fully integrated with the TargetSolutions online training management system.

Whether conducting an apparatus check, counting inventory of controlled substances, or inspecting equipment, TargetSolutions Check It™ enables agencies to track and report it all.

Here are the key differentiators of TargetSolutions Check It™ that make it stand apart in the industry:

- Integrated mobile application and web-based platform accessible 24/7 to complete inspections anytime, anywhere.
 - Exclusive module for cradle-to-grave tracking of controlled substances
 - Ability to securely track expiration dates of all types of controlled substances and other resources assigned to a specific vehicle, person, or storage facility.
 - Built-in verification features, such as eSignatures, employee pin numbers, and facial recognition technology, to ensure accountability.
 - Push notifications, email alerts, and custom check-step comments to communicate the completion of an inspection, create check-step comments, or notify supervisors of issues.
 - Ability to open service tickets for an apparatus or piece of equipment in need of repair and track its status, costs, and other information with intuitive workflows.
 - Produce comprehensive reports with visually-driven data to view check history, performance, and other measurable steps.
-
- TargetSolutions Check It™ features the exclusive Controlled Substances module for cradle-to-grave tracking of narcotics
 - TargetSolutions' CrewSense workforce management system provides employee resourcing and human capital management software
 - TargetSolutions' enterprise solution enables agencies to collaborate in a shared location while still managing their own TargetSolutions platform sites

TargetSolutions Scheduling™ powered by CrewSense is a total workforce management solution built for the complex organizational tasks of mission-critical industries.

With TargetSolutions, you can simplify employee scheduling, callbacks, and overtime hiring with intelligent rules to ensure each shift is adequately staffed with qualified personnel.



Automation tools streamline time-off requests and shift swapping to eliminate conflicts and grievances, determine tiebreakers, place employees in multiple rotating lists, and more.

Here are the key differentiators of TargetSolutions Scheduling™ that make it stand apart in the industry:

- A snapshot overview of shift schedules, minimum staffing levels, and employees' qualification in a dynamic workforce management dashboard.
- Cloud-hosted, reliable data that is available 24/7 and accessible via the mobile application or any web-based device.
- Interactive roster map with a live view of employee locations, traffic patterns, and 'hot spot' areas.
- Automatization tools to streamline overtime hiring, callbacks, and vacation requests with custom qualifiers to reduce human error or bias.
- Shift trade dashboard for employees to self-manage shifts trades (based on qualifications) and hours owed/credited to coworkers.
- Customizable and exportable reports with in-depth filters to analyze employee hours, payroll, overtime, and more.

Brandi Howe 7/1/2021

Brandi Howe
Director of Account Management
Vector Solutions

Certificate Of Completion

Envelope Id: 396223E41FEA4D6A8FF95FE8C8072A7D

Status: Completed

Subject: Please DocuSign: CM2404-AR04 - Target Solutions/Vector Solutions - On-line EMS Training - \$14,294.40

Source Envelope:

Document Pages: 5

Signatures: 5

Envelope Originator:

Certificate Pages: 6

Initials: 0

Constance Holmes

AutoNav: Enabled

cholmes@nassaucountyfl.com

EnvelopeId Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original

Holder: Constance Holmes

Location: DocuSign

2/8/2022 1:56:49 PM

cholmes@nassaucountyfl.com

Signer Events

Brady Rigdon

brigdon@nassaucountyfl.com

Fire Chief

Nassau County Fire-Rescue

Security Level: Email, Account Authentication
(None)**Signature**Signature Adoption: Uploaded Signature Image
Using IP Address: 50.238.237.26**Timestamp**

Sent: 2/8/2022 2:14:14 PM

Viewed: 2/8/2022 2:19:34 PM

Signed: 2/8/2022 2:19:44 PM

Electronic Record and Signature Disclosure:

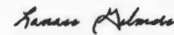
Not Offered via DocuSign

Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 2/8/2022 2:19:45 PM

Viewed: 2/18/2022 8:35:32 AM

Signed: 2/18/2022 8:35:40 AM

Electronic Record and Signature Disclosure:

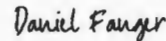
Not Offered via DocuSign

Daniel Fanger

dfanger@nassaucountyfl.com

Asst. OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 2/18/2022 8:35:42 AM

Viewed: 2/18/2022 8:40:32 AM

Signed: 2/18/2022 10:55:46 AM

Electronic Record and Signature Disclosure:

Accepted: 1/12/2022 8:21:25 AM

ID: a674f252-535e-4d30-a29b-ba05d6cf52ef

Denise C. May

dmay@nassaucountyfl.com

Assistant County Attorney

Nassau County BOCC

Security Level: Email, Account Authentication
(None)Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 2/24/2022 8:48:31 AM

Viewed: 2/24/2022 9:53:11 AM

Signed: 2/28/2022 9:33:36 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	<i>Taco E. Pope, AICP</i> Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 2/28/2022 9:33:37 AM Viewed: 2/28/2022 4:41:36 PM Signed: 2/28/2022 4:41:55 PM

Electronic Record and Signature Disclosure:
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Michael Mullin mmullin@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	COPIED	Sent: 2/24/2022 8:48:32 AM
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Heather Nazworth hnazworth@nassauclerk.com Administrative Records Specialist II Nassau County Clerk of the Circuit Court/Comptroller Security Level: Email, Account Authentication (None)	COPIED	Sent: 2/28/2022 4:41:56 PM
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Melissa Lucey mlucey@nassauclerk.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 2/28/2022 4:41:57 PM
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Cassandra Browning cbrowning@nassauclerk.com Nassau County Clerk of the Circuit Court/Comptroller Security Level: Email, Account Authentication (None)	COPIED	Sent: 2/28/2022 4:41:58 PM
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Gwen Osbourne gwenosbourne@nassauclerk.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 2/28/2022 4:41:58 PM
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Carbon Copy Events	Status	Timestamp
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Katie Brock
kbrock@nassaucountyfl.com
Administrative Assistant
Nassau County BOCC
Security Level: Email, Account Authentication
(None)

COPIED

Sent: 2/28/2022 4:41:59 PM

Electronic Record and Signature Disclosure:
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	2/8/2022 2:14:14 PM
Certified Delivered	Security Checked	2/28/2022 4:41:36 PM
Signing Complete	Security Checked	2/28/2022 4:41:55 PM
Completed	Security Checked	2/28/2022 4:41:59 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.